

May 14, 2009

MEMORANDUM FOR THE RECORD

RE: LETTER OF INTENT FOR THE JOINT PAYLOAD SAFETY TAILORING BETWEEN NASA, 30<sup>TH</sup> SPACE WING SAFETY OFFICE, AND 45<sup>TH</sup> SPACE WING SAFETY OFFICE

1. Representatives from NASA, 30<sup>th</sup> and 45<sup>th</sup> Space Wing Safety Offices have been working together to plan for the development of a joint tailored safety requirement document for NASA Expendable Launch Vehicle (ELV) payloads launched from Cape Canaveral Air Force Station and Vandenberg Air Force Base. The purpose is to consolidate applicable requirements, based on Air Force Space Command Manual (AFSPCMAN 91-710) and NASA safety requirements that addresses payload-specific safety concerns. The resulting Joint Incremental Payload Tailoring (JIPT) will be used for the development of mission-specific tailoring.
2. Once completed, the JIPT will be accepted by NASA and the Air Force for use by NASA ELV payload projects. Project-specific tailoring of the JIPT shall continue to require approval in accordance with NASA Procedural Requirements (NPR 8715.7) and AFSPCMAN 91-710.
3. We fully support the development of the JIPT, and believe it will represent an improvement over the current process. NASA KSC will work with the 30<sup>th</sup> and 45<sup>th</sup> Space Wings to establish job order numbers (JONs) at the 30<sup>th</sup> and 45<sup>th</sup> Space Wings and provide funding for the Air Force's participation in this effort.
4. The NASA point-of-contact is Mr. Cal Staubus at (321) 867-8757, or e-mail to <calvert.a.staubus@nasa.gov>; the 30<sup>th</sup> Space Wing Safety Office point-of-contact is Mr. Ron Valentine at (805) 606-2489, <Ronald.Valentine@vandenberg.af.mil>; and the 45<sup>th</sup> Space Wing Safety Office point-of-contact is Mr. Tom Palo at (321) 494-3233, <Thomas.Palo@patrick.af.mil>.
5. This Letter of Intent for the Joint Tailoring of AFSPCMAN 91-710 for NASA ELV Payload Safety has been reviewed and is approved.



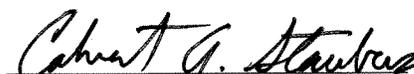
Loretta A. Kelemen  
Lt. Colonel, USAF  
Chief of Safety, 45<sup>th</sup> Space Wing  
Date: 19 May 09



Craig L. Bomberg  
Lt. Colonel, USAF  
Chief of Safety, 30<sup>th</sup> Space Wing  
Date: 28 May 09



Shannon D. Bartell FOR  
Director, Safety & Mission Assurance  
John F. Kennedy Space Center  
Date: 5/18/09



Calvert A. Staubus  
NASA ELV Payload Safety Manager  
John F. Kennedy Space Center  
Date: 5/18/09

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